

Agenda for the Vestry Meeting to be held on 28th April, 2024

1. Opening prayer
2. Apologies for absence (received before the meeting)
3. Minutes of the Vestry Meeting held on 30th April, 2023
4. Proposal: This meeting agrees that Churchwardens measure 2001 item 3 requiring a Churchwarden to be disqualified after 6 periods of office does not apply to the election of Churchwardens for the next period. (a period is one year)
5. Election of Churchwardens
6. Closing prayer for new Churchwardens

Agenda for the Annual Parochial Church Meeting to be held on 28th April, 2024

1. Opening prayer.
2. Apologies for absence (received before the meeting).
3. Minutes of the Annual Church Meeting held on 30th April, 2023.
4. Electoral Roll and appointment of Officer.
The new Electoral Roll published on 15th April, 2024: 223 members (140 resident & 83 non-resident in the parish).
5. Annual Reports including the Trustees Report and Financial Statements – available in advance electronically with some printed for convenience on the day.
6. Election of PCC representatives:
 - 4 x 3 year vacancies
 - 1 x 2 year vacancies
 - 1 x 1 year vacancy
7. Appoint Independent Examiner.
8. Appoint Safeguarding Officer.
9. Safeguarding Statement to comply with House of Bishops' guidance on safeguarding children and vulnerable adults.
10. Closing prayer for new and existing PCC members.

Vestry Meeting Minutes Sunday 30th April 2023 12.12pm to 12.18pm

Angie opened the meeting with prayer.

It was agreed that the meeting would be brief, with a special celebration planned for November commemorating 10 years of St John's Church Centre with a vision in for the next 10 years.

No.	Item
1.	<p>Vestry Opening Prayer (AS) Angie opened the meeting in prayer.</p> <p>Present in the Room:</p> <ol style="list-style-type: none"> 1. Angie Smith 2. Dave Collier 3. Andie Painter 4. Lisa Walker 5. Samantha Chandler 6. Helen May 7. Amy Bianchi 8. Matt Pitcher 9. Harry Smith 10. Justin Hooper 11. Lynda Hooper 12. John Pendleton 13. Jane Pendleton 14. Pauline Moyse 15. Andrew Moyse 16. Sam Chandler 17. Angela Southern 18. Tim Southern 19. Hilary Edgar 20. Carol Service 21. Claire Parker 22. Graham Parker 23. Trish Hunter 24. Barbara Neely 25. Patrick Neely 26. Lesley Churms 27. Millie Deane 28. Alison Harris 29. Helen Harwood 30. Alastair Harwood 31. Sylvia Evans-Pritchard

	<p>32. Ken Shorey 33. June Shorey 34. Amanda Pennington 35. Clive Walden 36. Paul Main 37. Ian Edwards 38. David Wilson 39. Pippa Le Roux 40. Sue Donovan 41. Jane Edwards 42. Karen Butler 43. Jane Woods 44. Edward Woods 45. Dorothy Harvey 46. Alice Bramah 47. Sebastian Bramah 48. Andrew Ewbank 49. Malcolm Lewin 50. Mike Sissons 51. Linda Sissons 52. Suzie Hale 53. Chloe Hale 54. Trevor Budd 55. Helen Budd 56. Sarah Lello 57. Jim Dewes</p>
2.	<p>Apologies (AS)</p> <p>The Vestry Meeting received apologies for absence from the following members: Joanne Wright David Wright Angela Bushell Michael Edgar Trudy Rankin James Rankin Christine Andrews Clive Andrews Moira Lewin</p>
3.	<p>Minutes of the Vestry Meeting 25th April 2022 (AS)</p> <p>PROPOSAL: The Vestry Meeting was asked to approve the minutes of 25th April 2022 Approved – Unanimous.</p>
4.	<p>Election of Churchwardens (AS)</p>

	Justin Hooper: Prop: Ken Shorey Sec: Patrick Neely Angela Southern: Prop: Jane Pendleton Sec: John Pendleton Angie thanked the Churchwardens for their continued service.
5.	This meeting ended at 12.18pm

APCM Minutes
Sunday 30th April, 2023
12.18 – 12.50

No.	Item
1.	<p>APCM Opening prayer (AS)</p> <p>57 remained present for APCM. Listed in Vestry minutes.</p>
2.	<p>Apologies:</p> <p>The APCM received apologies for absence from the following members: Joanne Wright David Wright Angela Bushell Michael Edgar Trudy Rankin James Rankin Christine Andrews Clive Andrews Moira Lewin</p>
3.	<p>Minutes of the APCM 25th April 2022 (AS)</p> <p>PROPOSAL: The APCM was asked to approve the minutes of 25th April 2022</p> <p>Approved unanimous</p>
4.	<p>Electoral Roll and appointment of Officer (AS)</p> <p>The new Electoral Roll published on 6th April 2023: 225 members (147 residents & 78 non-residents in the parish)</p> <p>Angie thanked Tim Southern, as Electoral Roll Officer, for his work in maintaining the previous electoral roll and thanked him for agreeing to continue in this role.</p> <p>PROPOSAL: The APCM was asked to approve the appointment of Tim Southern who had been nominated for the role of Electoral Roll Officer:</p> <p>Approved unanimous.</p>
5.	<p>Annual Reports (AS)</p> <p>An electronic copy of the Annual Report, including financial statements and all associated documents had been made available on the website for everyone to view.</p>

	<p>Paul Main asked for a further breakdown of the profits of the Trading Company – Matt P clarified that the coffee shop made £31k and the centre bookings £34k in 2021</p> <p>Angie endorsed Matt’s thanks for all the coffee shop volunteers and Lesley for all she does to maintain the bookings.</p> <p>Ken commented – The Accountants signature on behalf of the accountants should be Michael Willan not Angie Smith. Matt Pitcher confirmed that the updated accounts were correctly signed by the accountant.</p> <p>Ken commented on the graphs included in the annual report, very helpful.</p> <p>Angie explained the C of E mission statistic returns process and emphasised the importance of recording attendance figures for services and other activities.</p> <p>Angie duly recorded her thanks and appreciation to all those who contributed to the annual report.</p> <p>The report will continue to be available to read on the website.</p>
<p>6.</p>	<p>PCC membership numbers.</p> <p>Angie explained that the ER of over 200 triggers 15 lay elected members to PCC but the meeting was being asked to approve a limit of 12. This proposal if agreed today would take effect at the APCM in 2024. CRR M15 (8) & (9)</p> <p>Ken commented on the wording and requested changes.</p> <p>Revised Proposal: To maintain the PCC at a workable size it is proposed to limit the number of elected lay representatives on the PCC to 12.</p> <p>Proposed: Angie Smith; seconded Tim Southern</p> <p>Approved: unanimous</p>
<p>7.</p>	<p>Election of representatives (AS)</p> <p>Deanery Synod Representatives 4 places (ex officio on PCC): Dave Collier, Millie Deane, Andrew Moyse, Trudy Rankin stood and were duly elected.</p> <p>Angie announced that she has been licenced as Assistant Area Dean of Odiham Deanery.</p> <p>Angie explained that the terms for PCC members had become misaligned over recent years and this year PCC terms would be adjusted so that there is a regular turnover of an equal number of members each year. This ensures both fresh blood and new ideas while</p>

	<p>having continuity and retaining wisdom gained.</p> <p>PCC Vacancies: 3 casual one year vacancies, 7 three year vacancies (to total 15 places).</p> <p>One year vacancies: Andie Painter, Jess Arthur, (1 year vacancy available)</p> <p>Three year vacancies: Helen Budd (first term), Jim Dewes, Lesley Churms, Matt Pitcher (3 vacancies remain empty until 2024 when they will disappear)</p> <p>PCC List of members and their terms is available on 365 Shared drive. The new list resets the terms.</p> <p>Angie thanked the new PCC member Helen Budd for joining.</p>
8.	<p>Appoint Independent Examiner.</p> <p>Proposal: The meeting was asked to approve the appointment of Frost and Willan to the role of Independent Examiner:</p> <p>Appointed – Frost and Willan Approved unanimous</p>
9.	<p>Appoint Safeguarding Officer</p> <p>Proposal: The meeting was asked to approve the appointment of Moira Lewin to the role of Safeguarding Officer:</p> <p>Angie announced how pleased she was that Moira Lewin is to continue as Safeguarding Officer and thanked her for her extensive work.</p> <p>Approved unanimous</p>
10.	<p>Safeguarding Statement</p> <p>Angie encouraged everyone to read the safeguarding policy enclosed in the report, as that is how we agree as a whole church to behave in terms of safeguarding.</p> <p>The APCM was asked to approve the adoption of the St John’s Safeguarding Policy which complies with Bishop’s guidance on safeguarding children and vulnerable adults within the Church of England.</p> <p>Angie noted there is now a regular item on the PCC agenda for Safeguarding.</p> <p>Angie and Moira now use a Web based tool tracking and printing out an action plan with a traffic light system, to help us keep to best practice.</p> <p>Safeguarding policy Approved.</p>

	Policy to be signed by churchwardens and displayed in the building and on the website.
11.	Closing prayer for new and existing PCC members.
12.	Angie read a statement regarding the General Synod motion for prayers for living in love and faith regarding same sex blessing in church.